



# DAV UNIVERSITY

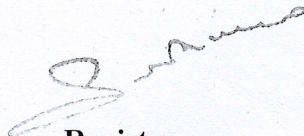
Jalandhar-Pathankot Highway (NH-44), SARMASTPUR-144 012, Jalandhar, Punjab, INDIA  
Tel: +91-181-2708845, Email: registrar@davuniversity.org  
www.davuniversity.org

## OFFICE ORDER

Date: 12/10/2020


As approved by competent authority, the research ethics committee of the following faculty members is constituted at university level;

1. Dr. Keshav Walia, Assistant Professor, Physics(Convener)
2. Dr. Ashutosh Gupta, Assistant Professor, Commerce, Business Management and Economics
3. Dr. Ahmad Husain, Assistant Professor, Chemistry
4. Dr. Ashish Sharma, Assistant Professor, Botany and Environment Science
5. Dr. Praveen Guleria, Assistant Professor, Biotechnology
6. Dr. Tejinder Kaur, Assistant Professor, Zoology

  
Registrar

Registrar  
DAV University, Jalandha

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DAV University, Jalandhar



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## CIRCULAR

Date: 04/11/2020

The meeting of research ethics committee of DAV University will be held on 5<sup>th</sup> November 2020, 2:30 PM at the conference room. All the committee members are requested to attend the meeting.

*Keshav*  
*10030*  
Dr. Keshav Walia  
(Convener)

### CC to:

1. Dr. Ashutosh Gupta, Assistant Professor, Commerce, Business Management and Economics
2. Dr. Ahmad Husain, Assistant Professor, Chemistry
3. Dr. Ashish Sharma, Assistant Professor, Botany and Environment Science
4. Dr. Praveen Guleria, Assistant Professor, Biotechnology
5. Dr. Tejinder Kaur, Assistant Professor, Zoology

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## DAV University Research Ethics Committee

### Proceedings of the Meeting

**Date:** November 5, 2020

**Time:** 2:30 PM

**Venue:** Conference Room, DAV University

#### Members Present:

1. **Dr. Keshav Walia** – Assistant Professor, Physics (Convener)
2. **Dr. Ashutosh Gupta** – Assistant Professor, Commerce, Business Management, and Economics
3. **Dr. Ashish Sharma** – Assistant Professor, Botany and Environmental Science
4. **Dr. Ahmad Husain** – Assistant Professor, Chemistry
5. **Dr. Praveen Guleria** – Assistant Professor, Biotechnology
6. **Dr. Tejinder Kaur** – Assistant Professor, Zoology

#### Agenda:

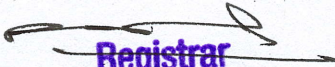
1. Discussion on concerns over mass gatherings during the COVID-19 pandemic.
2. Proposal for conducting Pre-PhD presentations and synopsis presentations in online mode.

#### Proceedings:

The meeting of the Research Ethics Committee began at 2:30 PM under the chairmanship of **Dr. Keshav Walia**. He welcomed the members, both present physically and those attending remotely, and introduced the agenda for the meeting.

1. **Concerns Over Mass Gatherings:** In light of the ongoing COVID-19 pandemic, the committee expressed concerns regarding the potential health risks associated with mass gatherings for academic events such as Pre-PhD presentations and synopsis presentations. The health and safety of students, faculty, and staff were prioritized in the discussion. **Dr. Praveen Guleria** highlighted the need to adhere to government and health advisories regarding physical distancing and limiting in-person gatherings. The committee discussed the challenges of organizing in-person presentations while ensuring compliance with safety protocols.
2. **Proposal for Online Pre-PhD and Synopsis Presentations:** To address these concerns, **Dr. Ashutosh Gupta** proposed shifting **Pre-PhD presentations** and **synopsis presentations** to an **online mode**. This would allow for continuity in academic processes while minimizing health risks associated with in-person gatherings.

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The committee unanimously agreed on this suggestion, noting that online presentations offer flexibility and ensure that the academic progress of PhD students is not hindered by the pandemic. The following recommendations were made:

- All Pre-PhD presentations and synopsis presentations will be conducted **via video conferencing platforms**.
- The presentations will be scheduled with proper coordination between the students, supervisors, and examiners.
- The university IT department will be involved to ensure technical support for smooth conduct of these presentations.

**Dr. Ashish Sharma** emphasized that the online mode would not compromise the quality of academic assessment, as all necessary evaluative criteria would still be rigorously followed.

**Conclusion:** The meeting concluded at 3:45 PM. The committee agreed to submit the proposal to the university administration for approval and implementation at the earliest to prevent delays in the research timelines of PhD scholars.

*Tejinder Kaur*  
10/03/20  
Dr. Tejinder Kaur

*Praveen Gulera*  
10/03/20  
Dr. Praveen Gulera

*Ahmad Husain*  
10/03/20  
Dr. Ahmad Husain

*Ashish Sharma*  
10/03/20  
Dr. Ashish Sharma

*Ashutosh Gupta*  
10/03/20  
Dr. Ashutosh Gupta

*Keshav Walia*  
10/03/20  
Dr. Keshav Walia

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## CIRCULAR

Date: 08/03/2021

The meeting of research ethics committee of DAV University will be held on 9<sup>th</sup> March 2021, 2:30 PM at the conference room. All the committee members are requested to attend the meeting.

*Keshav Walia*  
Dr. Keshav Walia  
(Convener)

### CC to:

1. Dr. Ashutosh Gupta, Assistant Professor, Commerce, Business Management and Economics
2. Dr. Ahmad Husain, Assistant Professor, Chemistry
3. Dr. Ashish Sharma, Assistant Professor, Botany and Environment Science
4. Dr. Praveen Guleria, Assistant Professor, Biotechnology
5. Dr. Tejinder Kaur, Assistant Professor, Zoology

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## DAV University Research Ethics Committee

### Proceedings of the Meeting

**Date:** March 9, 2021

**Time:** 2:30 PM

**Venue:** Conference Room, DAV University

#### Members Present:

1. **Dr. Keshav Walia** – Assistant Professor, Physics (Convener)
2. **Dr. Ashutosh Gupta** – Assistant Professor, Commerce, Business Management, and Economics
3. **Dr. Ashish Sharma** – Assistant Professor, Botany and Environmental Science
4. **Dr. Ahmad Husain** – Assistant Professor, Chemistry
5. **Dr. Praveen Guleria** – Assistant Professor, Biotechnology
6. **Dr. Tejinder Kaur** – Assistant Professor, Zoology

#### Agenda:

1. Discussion on the requirement for research proposals to adhere to ethical guidelines in their respective subject areas.
2. Emphasizing the importance of strict adherence to ethical standards with zero tolerance for violations.


#### Proceedings:

The meeting of the Research Ethics Committee commenced at 2:30 PM, chaired by **Dr. Keshav Walia**. He welcomed the members and introduced the main discussion point for the meeting: ensuring adherence to ethical guidelines in research proposals submitted by principal investigators.

#### 1. Adherence to Ethical Guidelines for Research Proposals

The committee discussed the increasing importance of ensuring that all research proposals submitted to funding bodies or other institutions adhere strictly to the **ethical guidelines** relevant to the concerned subject area. **Dr. Ashutosh Gupta** noted that every discipline has its own set of ethical standards, and principal investigators (PIs) must be fully aware of and compliant with these standards when drafting their proposals. The committee emphasized that proposals which violate ethical guidelines, whether in terms of **human subjects, animal research, chemical safety, environmental concerns**, or other areas, will not be accepted for submission. Strict adherence to ethical research practices is essential to maintaining the university's reputation and upholding academic integrity.

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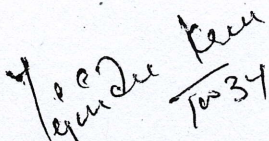
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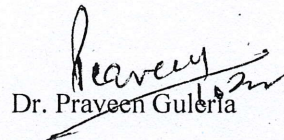
## 2. No Tolerance for Ethical Violations

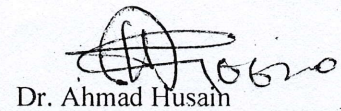
The committee further resolved that any violations of these ethical standards would not be tolerated. **Dr. Praveen Guleria** stressed that research integrity is paramount, and any breaches, intentional or accidental, should be addressed immediately. Proposals found to be in violation of ethical standards will be rejected outright, and necessary corrective measures will be taken. The committee discussed the need for better communication of these guidelines to all researchers and suggested that training sessions or workshops be organized to ensure PIs and faculty members are familiar with ethical protocols. **Dr. Ahmad Husain** proposed creating a checklist that PIs must complete before submitting their proposals, ensuring that all ethical considerations have been addressed.


### Conclusion:

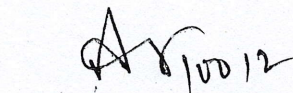
The meeting concluded at 4:00 PM with a consensus that the university administration be informed of the committee's decision. The proposal to organize workshops and the development of a checklist will be drafted for implementation. The next meeting will be scheduled as necessary based on ongoing activities related to research ethics.

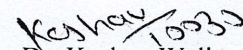
  
Dr. Tejinder Kaur

  
Dr. Praveen Guleria

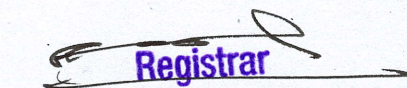
  
Dr. Ahmad Husain

  
Dr. Ashish Sharma

  
Dr. Ashutosh Gupta

  
Dr. Keshav Walia

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## CIRCULAR

**Date: 08/10/2021**

The meeting of research ethics committee of DAV University will be held on 9<sup>th</sup> October 2021, 2:30 PM at the conference room. All the committee members are requested to attend the meeting.

*Keshav 10030*  
**Dr. Keshav Walia**  
(Convener)

**CC to:**

6. Dr. Ashutosh Gupta, Assistant Professor, Commerce, Business Management and Economics
7. Dr. Ahmad Husain, Assistant Professor, Chemistry
8. Dr. Ashish Sharma, Assistant Professor, Botany and Environment Science
9. Dr. Praveen Guleria, Assistant Professor, Biotechnology
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## DAV University Research Ethics Committee

### Proceedings of the Seventh Meeting

**Date:** October 9, 2021

**Time:** 2:30 PM

**Venue:** Conference Room, DAV University

#### Members Present:

1. **Dr. Keshav Walia** – Assistant Professor, Physics (Convener)
2. **Dr. Ashutosh Gupta** – Assistant Professor, Commerce, Business Management, and Economics
3. **Dr. Ashish Sharma** – Assistant Professor, Botany and Environmental Science
4. **Dr. Ahmad Husain** – Assistant Professor, Chemistry
5. **Dr. Praveen Guleria** – Assistant Professor, Biotechnology
6. **Dr. Tejinder Kaur** – Assistant Professor, Zoology

#### Agenda:

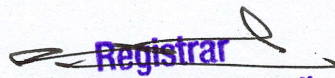
1. Ensuring plagiarism checks by the university librarian before the submission of PhD theses.
2. Proposal to conduct a seminar on research ethics for all Master's and PhD students.

#### Proceedings:

The meeting of the Research Ethics Committee commenced at 2:30 PM, with **Dr. Keshav Walia** presiding. He welcomed the committee members and presented the agenda for the meeting.

1. **Plagiarism Check by University Librarian for PhD Theses:** The committee discussed the existing process for checking plagiarism in PhD theses. **Dr. Ashutosh Gupta** confirmed that the **Turnitin** plagiarism detection software has been effectively utilized by the university librarian, but emphasized the need for strict adherence to this process before thesis submission. It was unanimously agreed that the **university librarian** must check all PhD theses for plagiarism using Turnitin before they are submitted for final evaluation. Any thesis that exceeds the acceptable plagiarism threshold, as per university guidelines, must be revised and rechecked to ensure originality and compliance.
2. **Seminar on Research Ethics for Master's and PhD Students:** To further instill a culture of ethical research practices, **Dr. Praveen Guleria** proposed organizing a **seminar on research ethics** for all Master's and PhD students. The seminar would cover key topics such as plagiarism, intellectual property rights, data integrity, and the ethical conduct of research involving human and animal subjects. The committee supported this proposal, noting that educating students on research ethics from the beginning of their academic journey is essential. **Dr. Ashish Sharma** suggested that the seminar should be mandatory for all research scholars, and that it should be held once a year to ensure that incoming students are properly informed.

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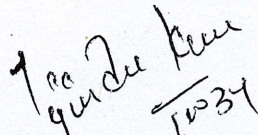
It was decided that the seminar would be scheduled for the upcoming academic semester, with the Research Ethics Committee coordinating the organization and inviting experts in the field of research ethics to present.

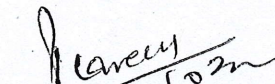
## Conclusion:


The meeting concluded at 4:00 PM with the following agreed actions:


- The university librarian will continue to be responsible for conducting plagiarism checks on all PhD theses before submission.
- A seminar on research ethics for Master's and PhD students will be organized in the upcoming semester, with the Research Ethics Committee taking charge of planning and execution.

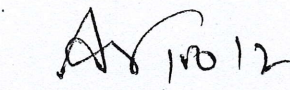
The next meeting will be scheduled to review the seminar arrangements and any further updates on plagiarism checks.

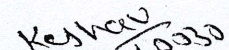
  
Dr. Tejinder Kaur

  
Dr. Praveen Guleria

  
Dr. Ahmad Husain

  
Dr. Ashish Sharma

  
Dr. Ashutosh Gupta

  
Dr. Keshav Walia

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